

## DOCUTRACK ASSISTANT

The DOCUTRACK Assistant is a customizable add-on to DOCUTRACK that instantly loads associated orders during the pharmacist verification process and significantly reduces overall processing time with fewer keystrokes and substantially fewer data entry steps.

### IMMEDIATE ACCESS TO ALL ORIGINAL ORDERS DURING PHARMACIST REVIEW

DOCUTRACK Assistant is utilized during the pharmacist review process in conjunction with a hand scanner.

At a workstation, the pharmacist scans a barcoded prescription label. The latest document associated to that prescription immediately loads into DOCUTRACK and in addition, DOCUTRACK builds a temporary queue of all documents associated to that prescription.



Pharmacists no longer have to type in prescription information to pull up the original order. They simply scan, view, verify and complete. This is especially useful for pharmacies needing to verify dispensed prescriptions with the faxed order before toting commences.

### MACROS ALLOW FOR FEWER KEYSTROKES AND AUTO-POPULATION OF DATA

DOCUTRACK Assistant not only enhances the pharmacist review process, but enables all users to save valuable data entry, look-up and processing time. There are ten (10) customizable macro buttons available within DOCUTRACK Assistant, which allow users to move more efficiently through each step of processing.

Each of these buttons can be designed to complete a series of document processing steps in one single click. A document could be set to be sent directly to Admissions, Medical Records, Accounting or an incoming order could be routed as a refill, CII or correction. The example below is a macro created for use during data entry.

#### **A macro for example, can be programmed to:**

1. change the document's department to pharmacy
2. set the document type to New Order
3. set the status to pharmacist review
4. change the document priority to a 10:00 a.m. run
5. save the document
6. load the next document in the queue

